

2/13/21

Hill Country Area Narcotics Anonymous Service Committee Meeting on 21Feb21

Treasury Team Report: Treasurer Travis BH – Vice Treasurer Open

Hi HCANA Family: Greetings from Zihuatanejo! I am grateful to see everyone and I hope everyone is well.

Please announce at your home groups that HCANASC is in need of a Vice Treasurer.

- Please submit any receipts for reimbursement. (You can text me receipts, and I can get a check to you)
- If you have any funds to give to HCANA, please do so for a receipt. (Receipts for Groups are written)
- If you have any Group Donations not already submitted, please do so ASAP please. Square is available
- The Jan 31, 2021 Bank Statement has been reconciled with the checkbook registry and the Treasury Financial Ledger. No discrepancies noted. Along with the Treasurer's Report, attached to this report are a copy of 31Jan 2021 RBFCU Bank Statement and a copy of the current Financial Ledger.

Checking Beginning Balance from 20Dec20 area = \$ 1292.93

Income \$ 257.49 (anything after 20Dec20 area through 31Jan21)

- RBFCU Dividend - \$0.05 on 31 Dec 21
- RBFCU Dividend - \$0.06 on 31Jan21
- Group Donations - \$257.38
 - Phoenix Group – Universal City - \$52.00 on 20Dec20
 - Phoenix Group – Universal City - \$28.00 on 17Jan21
 - Freedom Group – New Braunfels - \$100.00
 - SOS Group – Universal City - \$77.38 (\$80 less square fees)

Expenses \$1029.93

- Check 1166 (written 12/20/20 after Dec area) – TBRNA – 10% group donation - \$39.76 - Cleared
- Check 1167 (written 12/20/20 after Dec area) – Twillio Invoice - Helpline Reimburse to Jason P - \$20.00 - Cleared
- Check 1168 (written 12/20/20 after Dec area) – Website Invoice from California Steve – \$110.00 - Cleared
- Check 1169 (written 22Jan20) – TBRNA \$467.07 (\$354.13 Quart, \$100 for 2020 Insure, \$12.94 Monthly Donate) Cleared
- Check 1170 (written 22Jan20) – NAWS \$354.13 Quarterly Donation – Cleared
- Check 1171 (written 30Jan20) – written to Stephanie M PR Chair for Schedules \$38.97 - Cleared

Checking Ending Balance on 31Jan21 to close out month \$ 520.49

Savings Balance \$ 807.34 after a \$0.14 dividends deposit (also .14 on 31Dec20 as previously reported)

Accounting Notes:

- The Treasury audit of the 2020 Financials was held on 17Jan21, attended by Chair Brian B, RCM 1 Chelsea S., George BH Vice Chair and Travis BH Treasurer. No errors or discrepancies were noted. A Great suggestion was made to close out the previous month and report that information at each area. Each Treasury report will have what Income comes in and what Expense checks are written each Beginning and End of the month. I think this makes sense and it will be easier and quicker for the annual audit next year. I can explain this further of course if there are questions. I had been reporting from half month to half month as that is when area falls. However, for Financials, it makes more sense to close out a month and report on that. For this report. I needed to show what Income and Expenses came in after the December 2020 area though 31Jan 2021. Next Area report will have everything that comes Out and In from 01Feb2021 - 28Feb2021 etc... (For this report, there have not yet been any Income or Expenses for February 2021).
- An attempt was made on 11Feb21 to meet with the Chair to add him to the bank account as well as 13Feb21 to add the RCM. But with inclement weather, this was postponed. So the treasurer will work with Dickie B, Chelsea S (RCM), Brian B (Chair) as signers of HCANA checks. Will need to coordinate our schedules so we can all go to RBFCU at the same time.
- I believe we as an Area decided it was OK to go ahead and obtain a debit card to be held by the Treasurer for any recurring fees. This is to be done as soon as the bank signers are added.

Please let me know if you have any questions or concerns.

Thanks for letting me serve HCANA. In Loving Service,
Travis BH HCANA Treasurer